

Hildersham Parish Council  
Clerk: Mrs. PM Harper  
17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

**A Meeting of Hildersham Parish Council**

To be held on Wednesday 17<sup>th</sup> June 2026, at 7.00pm at Hildersham Village Hall

**AGENDA**

**16. Apologies : Sarah and Rob**

**Meeting started at 7pm: Mark Logan, Darren Long and David Mercer**

**17. Councillors to declare any interests in the items to be discussed during the meeting?**

**Has the Clerk granted any dispensations** under section 33 (1) of the Localism Act and the basis is set out under section 33(2)?

**None**

**18. Open Forum for Parishioners to make comments or raise items**

No members of the public were present

**19. Councillors to decide whether to apply for an exemption from a full External Audit as suggested by the Internal Auditor.**

Mark Logan proposed and all councillors agreed to apply for the exemption

**20. The Internal Auditors report had been circulated to councillors.**

- a) Review the report
- b) Actions required from the report

The report was reviewed and we agreed the following actions against the recommendations

- a) agreed we would apply for exemption
- b) SO uploaded to website , agreed
- c) adopt 2025 Standing orders, agreed
- d) future budgets agree impact on Band D council rtax, we would review this at a future meeting
- e) Adopt IT policy, review a future meeting
- f) website review to improve accessibility, review at a future meeting.
- g) clerk to claim VAT back, agreed.
- h) clerk complete compliance form for pensions, agreed.
- i) cash book to include powers used, review at a future meeting.
- j) Risk management policy needs a review date, agreed
- k) Reserve levels should be no more than 12 months, review at a future meeting.
- l) Internal control and monitoring, review at a future meeting as recommendation is not clear.
- m) GDPR, review at a future meeting.

## **21 YEAR END FIGURES**

a) Authorisation of the financial year end figures and the supporting statement to be signed by the Chairman.

Agreed by all and signed

b) The Council can now complete the annual governance statement and approve and sign the annual return accounting statements. The Governance and Accountability Return need to be authorised and, on the website, asap.

Agreed by all and signed

e) The public inspection period for the audit starts a day after the notice advertising the public inspection period has been posted up.

Mark to put up notice on board

## **22. ITEMS FOR THE JULY MEETING? (holidays?).**

David Mercer is away for the July meeting.

The walnut tree on the green by the pub needs reducing

As does the tree on the green by the church.

## **NEXT MEETING'S AGENDA on 14th July 2024.**

**Meeting closed 7.30pm**