

Hildersham Parish Council  
Clerk: Mrs. PM Harper  
17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

**A Meeting of Hildersham Parish Council**

To be held on Tuesday 5th March 2024, **starting at 7.30pm at the** Hildersham Village Hall.

**83. Open Forum** - Parishioners can raise any matters of concern.

**84. Apologies**

**85. Councillors to declare any interests in the items to be discussed during the meeting?  
Has the Clerk granted any dispensations under section 33 (1) of the Localism Act and  
the basis is set out under section 33(2)?**

**86. Approval of the minutes from the last meetings on 9<sup>th</sup> January 2024**

**87. Report from District Councillor John Batchelor**

**88. Report from County Councillor and District Councillor Henry Batchelor**

**89. Feedback on actions from the last meetings**

- a) Consider options for low level solar powered (possibly motion activated light) for Towne Green.
- b) Update on the installing the two replacement bollards at the entrance to the South Holding.
- c) Advice requested from the Highway Dept/ Drainage and Resilience Team about how to prevent people using the Ford (and getting stuck) when it is flooded; possibly repositioning the depth measure.
- d) Replacement panel for bus stop received and insurance claim.
- e) Two new 'Flood' signs received from the Highway Dept.
- f) Parking outside the village hall churning up the verge. Installation of bollards.

**90. Neighbourhood Plan.**

- a) Update on what happens next.

**91. Review actions from internal audit**

- a) Standing Orders -Latest version to be uploaded to website, once changes are approved including updating thresholds for procurement contacts & removing squared brackets.
- b) Council reminded that the Internal Auditor stated that "*council has failed to recognise its duties as an employer...the council (that) hold the personal data connected to the Clerk, allotment holders, councillors and council is recommended to review the [ICO's information on this matter.](#)*"
- c) Items to be on website: members interest forms, list of councillors and their responsibilities & asset register on website

**92. Correspondences**

- a) Concerns have been raised about the number of floods there have been this year.
- b) Email from Jean about the information sheets about flora to go on the village greens.
- c) Great Abington Parish Council agreed to support this council's LHI bid.
- d) Request for a new wooden public footpath sign to mark the way between Hildersham and Abington

**93. Finance**

- a) Can the Council authorise the payments and approve the financial statement dated 05.03.2024?
- b) Update on applying to add Rob and Tom as authorised to use the account

**94. Open Forum for Parishioners to make comments or raise items**

**95. Items for the next meeting's agenda on 14<sup>th</sup> May 2024**

## Agenda for the Hildersham Land Management

This meeting follows the Parish Council meeting.

**1. Minutes of the meeting** - Do Trustees agree the minutes for the last meeting are an accurate record of the last meeting.

**2. Maintenance of the new plantation**- Hire of brush cutter (£86/day) in Spring to tidy up the plantation.

### **3. Allotment**

- a) Update on surrendered plots offered to people on the waiting list.
- b) Any news on allotment who had not paid last year's invoice leaving their plot? If we do not hear from him by the end of March, we will assume the plot has been given up.
- c) Creating access to allotments by reducing the size of the surrendered plot-ML
- d) Asbestos removal from one plot.
- e) Plant material is still be left near the barn.
- f) Proposed changed to the allotment tenancy: "On termination of the tenancy the allotment should be handed back to the Parish Council, i.e cleared of any temporary structures, unless otherwise agreed with the Council" or something like that?

### **4. South Holding**

- a) Replacing stolen bollards from the entrance to the South Holding.

### **5. Finance**

- a) Update on rent paid
- b) Financial update for near year end and consider having an internal financial audit.

**6. Update on actions from RoSPA Report** – work required – new swing and chains and Spring guard, repair to shop and replacing bolts. Goal posts painted. To sand back the timber on the bridge and treat with yacht varnish the cost would be £78.50. Do Trustees approve this cost?