

Hildersham Parish Council  
Clerk: Mrs. PM Harper  
17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

**A Meeting of Hildersham Parish Council**

To be held on Tuesday 14<sup>th</sup> November 2023, **starting at 7.30pm at the Hildersham Village Hall.**

**53. Open Forum** - Parishioners can raise any matters of concern.

**54. Apologies**

**55. Councillors to declare any interests in the items to be discussed during the meeting? Has the Clerk granted any dispensations under section 33 (1) of the Localism Act and the basis is set out under section 33(2)?**

**56. Approval of the minutes from the last meetings on 19<sup>th</sup> September 2023**

**57. Report from District Councillor John Batchelor**

**58. Report from County Councillor and District Councillor Henry Batchelor**

**59. Feedback on actions from the last meetings**

- a) Rob Clay and Mark Logan to report their findings after looking at the unlit area of the village between Mabbutt and the church.
- b) Update on the replacement bollards for the entrance to the South Holding.
- c) Boundary fence between the Ford and the Recreation Ground has been repaired.
- d) Sourcing a new Christmas tree – retrospective approval for the purchase of a Christmas tree.

**60. Village maintenance**

- a) Boundary verge alongside Pampisford Estate boundary on Beech Row to be cut from the phone kiosk to the area where the path is no next to the boundary of Pampisford Estate.
- b) Ford depth measure, does it need to be bigger or in a different location?

**61. The Pear and Olive (former the The Pear Tree pub) Asset of Community Value (ACV) form**

- a) The application for a renewal of the AVC status for the Pear and Olive Inn was approved on 30/10/2023. It will remain on the ACV list for 5 years.
- b) Parish Council should publicise this in some way as there is a 6 week period in which a group can register an interest in attempting to purchase the building with South Cambs.

**62. Neighbourhood Plan.**

- a) Update on what happens next.

**63. Year end Annual Return**

- a) External auditors issued an ‘interim’ report in respect of our review of Hildersham Parish Council’s AGAR and we unable to certify completion of the review at that time, as our auditor had left Littlejohn.
- b) Recently the External certified completion of the audit and stated: *In the prior year, the smaller authority was exempt from our review, thus we have not reviewed any evidence to*

*support the prior year comparatives on the AGAR. The smaller authority has confirmed that it has not complied with the governance Assertion in Section 1, Box 4, but it has provided the appointed auditor with an adequate explanation for non-compliance and details of the actions necessary to address weaknesses identified. In the completion of the Annual Internal Audit Report, and their detailed report, the internal auditor has drawn attention to weaknesses in relation to updating standing orders and financial regulations, documenting the review of internal controls, non compliance with GDPR requirements, review of reserves and documentation on the website. The smaller authority must ensure that action is taken to address these areas of weakness in a timely manner.*

c ) The end of the external audit notice, AGAR figures with the external auditors report have been advertised on the website and noticeboard.

#### **64. Budget**

a) Council to review the draft budget and proposed precept.

b) Council to authorise the budget and the precept for 2024-25.

#### **65. Correspondences**

a) The Pear and Olive reported loss of some advertising signage.

b) HVH Trust contacted the council about asking our contractor to fix the fencing in front of the village hall.

c) The Highway dept confirmed that the dead tree at the BACK Road/Balsham Road junction is on county council verge and regarded by the Highway dept as no risk.

d) Outcome of 2023/24 20mph Funding Application

#### **66. Finance**

a) Can the Council authorise the payments and approve the financial statement dated 14.11.2023?

b) Council to authorise Clerks pay increase from 1 April 2022 £11.28- £12.28/hr

c) Council to authorise retrospectively a payment to Mark Logan for the 3 padlocks for the South Holding bollards.

#### **67. Open Forum for Parishioners to make comments or raise items**

#### **68. Items for the next meeting's agenda on 9<sup>th</sup> January 2024**

Agenda for the Hildersham Land Management

This meeting follows the Parish Council meeting

1. **Maintenance of the new plantation-** maintenance plan and bigger access gate

2. **Allotment**

- i) Complaint about the neglected condition of some allotment plots
- ii) Neglected condition of some allotment plots.

3. **South Holding**

- i) Replacing stolen bollards from the entrance to the South Holding.