

## **HILDERSHAM PARISH COUNCIL**

Clerk: Mrs. PM Harper  
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**A MEETING OF HILDERSHAM PARISH COUNCIL WAS HELD IN HILDERSHAM VILLAGE HALL ON TUESDAY 14<sup>th</sup> June 2022.**

### **Meeting started at 7.30pm**

**Present: Mark Logan, Darren Long, David Mercer, no members of the public and the Clerk.**

**19. Open Forum** Parishioners can raise any matters of concern – no members of the public attended the meeting.

**20. Apologies** were received from Billie Chapman (working) and Rob Clay (working).

**21. Declaration of interest for items to be discussed** - there were none declared.

### **22. Planning application to be considered:**

- a) 22/01636/FUL – The Pear Tree Inn High Street - Retrospective construction of a wood patio decking and prefabricated shed.

This is a retrospective application as the decking and shed have been in place for a year.

**Councillors unanimously supported this application.**

### **23. Year-end figures**

a) Councillors authorised the financial year end figures and the supporting statement unanimously.

b) Does the council wish to complete a certificate of exemption, to be signed by the Chairman on behalf of the council, as the council's income is at the required level ( less than £25,000) and it fulfils the qualifying criteria. **The Council agreed unanimously to complete a certificate of exemption which was signed by the Chairman.** Action Clerk - Form to be returned to the external auditor before 30<sup>th</sup> June.

c) The Internal Auditor report has been circulated to all councillors. The Clerk needs to remove brackets form the Standing Orders and Financial Regulations and reclaim the VAT. Some of the previous year's year end documents were not on the website and needed to be added.

d) The Council completed the annual governance statement and approved and signed the annual return accounting statements. **Action: Clerk** these documents need to be on the website before 1st July.

e) The public inspection period for the audit would run from 15<sup>th</sup> June – 27<sup>nd</sup> July.

**24. Items for the 12<sup>th</sup> July 2022 meeting? (Clerk's holiday).** Internal Auditor's report.

**Meeting closed at 7.57pm**