

Members of the public and press are invited to attend a meeting of Hildersham Parish Council Meeting, Hildersham Village Hall, High Street, Hildersham, on Tuesday 10th May 2022, commencing at approximately 7.30pm, after the Parish Meeting

**1. Election of Chairman**

**2. Signing of declaration of acceptance of office by Chairman**

**3. Members of the Council to review and update their register of members' interests' forms.**

**4. Election of Deputy Chairman**

**5. Apologies**

**6. Councillors to declare any interests in the items to be discussed during the meeting? Has the Clerk granted any dispensations under section 33 (1) of the Localism Act and the basis is set out under section 33(2)?**

**7. Open Forum for Parishioners to make comments or raise items**

**8. Approval of the minutes from the last meeting of 8<sup>th</sup> March 2022.**

**9. Feedback on actions from the last meetings**

- a) Valuation of the village hall for the insurance policy.
- b) Obtaining a specimen Christmas tree for the village, possibly from Miss Binney,
- c) Feedback on cost from Nextnorth on adding search dialogue onto councils website.
- d) Cost of defibrillator training by Anton King.
- e) Is there any feedback the Clerk should give the new grass contractor?

**10. Neighbourhood Plan**

- a) An update.

**11. Village maintenance**

- a) Councillors to take responsible for the assets this year: defibrillator, benches, bus shelters, noticeboards, village sign and kiosk. All land assets are the responsibility of Hildersham RG&FG Trust.
- b) Pictorial plan of walks - the council applied for funding from the Community Chest Queen's Jubilee Grant for a pictorial plan/noticeboard of walks around Hildersham Parish. Design for the Hildersham map. Alison Webb has one on Instagram
- c) Awaiting work to start of rebuilding path on High Street near Back Road and painting of bridge
- d) Update on new parking spaces in Meadowlands.

e) Improving safety at the crossroads at the top of Hildersham High Street which intersects with Back Road and the road to Balsham to avoid the continuous accidents. Emailed the local projects team of the Highway Dept for advice.

## **12. Community Land Trust (CLT)**

a) Update

## **13. Update on the improvements to the A1307 junction**

a) A public meeting was held on 31<sup>st</sup> January with the Highway dept about road improvements at the A1307 junction.

b) The agreement with the Greater Cambridgeshire Partnership/Cambridgeshire County Council allowing them to erect a site office in the South Holding to manage the construction work at the A1307 Junction and to create a new access to the field. has been signed by Mark.

c) Update on the location for the planned pedestrian crossing at the Hildersham/A1307 junction, including the payment for us the South Holding.

## **14. Annual Return**

a) Authorisation of the financial year figures and the supporting statement.

b) Authorisation to submit a certificate of exemption to the External Auditors for the year ending 2020-21 as neither income or expenditure exceeds £25,000 and we fulfil the listed criteria. Chairman to sign form, which will then be sent to the External Auditor.

c) The Internal Auditor needs to do their work, before the Council can complete the annual governance statement and approve and sign the annual return accounting statements, which must be completed on the website by 1<sup>st</sup> July.

d) The public inspection period for the audit .

e) Can the Council authorise the Clerk to engage to Vicky Warple at a cost of £tba, plus any travelling costs, as the internal auditor?

## **15. Correspondences**

a) Donation to village Jubilee picnic.

b) Hildersham residents request Council support to be permitted to join the gm at Granta Park.

c) Parish Council elections held on 5<sup>th</sup> May this year. All five Councillors were unopposed in their applications to remain Councillors.

## **16. Finance**

a) Can the Council authorise the payments and approve the financial statement dated 10.05.2022?

b) Councillors to authorise the closure of the Land & allotment account, when the funds are transferred into the new Hildersham RG&FG Trusts account. The land /allotment income needs to be transferred into Land & allotment account from the current account before the new account is operating.

c) Payment of the Archiving annual invoice and RoSPA invoice from land account, as the new Hildersham RG&FG Trust bank account isn't operating yet?.

## **17. Open Forum for Parishioners to make comments or raise items**

## **18. Items for the next meeting's agenda on 12th July 2022**

