

HILDERSHAM PARISH COUNCIL

Clerk: Mrs. PM Harper
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A meeting of Hildersham Parish Council was held on Tuesday 3rd August 2021 in Hildersham Village Hall.

Meeting started at 7.30pm

Present: Mark Logan, Darren Long, Billie Chapman, no members of the public and the Clerk.

30. Apologies - Rob Clay, John and Henry Batchelor.

31. Councillors to declare any interests in the items to be discussed during the meeting? Has the Clerk granted any dispensations under section 33 (1) of the Localism Act and the basis is set out under section 33(2)? Mark Logan declared an interests in item 44d because he has an allotment.

32. Open Forum for members of the public to raise concerns or make comments – no comments were raised.

33. The minutes for the last meetings for 12th May and 14th June 2021 were approved and would be signed by the Chairman.

34. Report from District Councillor and County Councillor Henry Batchelor – report circulated by email.

35. Report from District Councillor John Batchelor –report circulated by email.

36. Resignation of Peter Cousin as Parish Councillor and co-option of new Councillor.
No resident had been found yet to fill the vacancy .

37. Feedback on actions from the last meetings

- a) The dead beech trees on the triangular piece of land at the junction of Beech Row/A1307 – update on tree inspection. **Action: Clerk** to check to see if the trees have been cut down and ask the Highway Dept about replacement trees.
- b) Repair to Back Road end of High Street (outside Gerald’s house) path requested, Awaiting update on inspection. **Action: Clerk** to chase up Highway Officer.

38. Neighbourhood Plan

- a) An update- there is no further news on the Neighbourhood Plan.

40. Covid 19

- a) The District Council had asked if local Councils needed assistance, but the Council felt that this was not required. Billie Chapman continued to collect prescriptions for some residents.

41 Village maintenance

- a) Update on new parking spaces in Meadowlands. Several people were now renting the garages and plans to build the new parking spaces were progressing well.

- b) No repairs had been done to the footpath gates by Pampisford Estate. An image of an overgrown hedge on the footpath to the Water Mill would be forwarded to Pampisford Estate by **Mark Logan**.
- c) Update on request to have the bridge and fencing painted. The Council had replied to a query about painting the fencing railings and the colour required but had heard nothing about the project since. **Action: Clerk** to chase up further news.
- d) Update on replacement solar panel and battery need to be installed on Abington side of A1307 bus shelter light. Mark had met a local electrician who had one of the keys to the box there, but had heard nothing since the meeting. **Action: Clerk** to get an updated price from the original suppliers. **Mark Logan proposed that up to £700 could be spent repairing the solar light, which was seconded by Billie G\Chapman, with the support of all councillors.**

42. Internal Auditor Recommendations

- a) Adopt Internal Control Statement. **Mark Logan proposed the statement be adopted, which was seconded by Billie Chapman, with the support of all councillors.**
- b) Adopt Financial Reserves Policy document. **Mark Logan proposed the statement be adopted, which was seconded by Billie Chapman, with the support of all councillors.**
- c) Council to consider it's current reserves held. Councillors agreed to review whether to add to the Village Hall reserves at the next budget meeting.
- d) Risk Management matrix to assess risk. An example of a risk management matrix was circulated to Councillors, who felt that they were unlikely to learn anything new by creating one for the Council.
- e) Publication of an Accessibility Statement on the website. Nextnorth would add this statement to the Council website and **Mark** would request that this be done.
- f) Creation of a Privacy Statement still to done- **Action Clerk**.

43. Community Land Trust (CLT)

- a) The two Trusts to manage the Recreation Ground and the allotment land, North and South Holding had been created by the completion of the forms by Councillors at a previous meeting.
- b) A meeting of the Trust would be held after the September Parish Council meeting.

44. Play area/Recreation Ground and allotments

- a) Protection of the planned new Recreation Ground copse trees. Mark met with Helen Reynolds and it was agreed that an application would be made for trees from the Woodland Trust. 105 trees would be supplied which would be enough to cover an area as large as 4 tennis courts. The cost of tree guards for number of trees required would be greater than fencing the area – **Action: Clerk** to get three quotes for sheep-proof post and rail fencing. **Action: Mark Logan** – to send information about the planned copse to households neighbouring/overlooking the area.
- b) Purchase of new picnic recycled plastic bench had been agreed at the May meeting – **action Clerk** to order the bench.
- c) Update on allotment track, cars catching on central area of grass. Thanks to Rob Clay the problem has been removed.
- d) An allotment holder had more structures on his plot than permitted and is keeping birds that are not poultry on his plot. It was highlighted that other allotment holders also had more structures than the agreement permitted. **Action: Clerk** to write to the allotment holder.

45. Annual Return

- a) Update- no information was required to be sent to the External Auditors as the Council met the exemption criteria.
- b) The public inspection period for the audit was ran from 23rd June – 5th August.

46. Correspondences

- a) CAPALC Annual membership- £173,27. **Darren Long retrospectively proposed the Council**

renew membership to CAPALC, which was seconded by Rob Clay with the support of all Councillors.

b) Request that area around water pump be tidied up and tree trimmed. **Action: All** - ask if Rob Clay can help with this and if the tree work is the Council would major engage a tree surgeon.

47. Finance

a) **Darren Long proposed the Council authorise the payments and approve the financial statement dated 13.07.21, which was seconded by Rob Clay with the support of all Councillors.** The Clerk highlighted that the invoice for May from Gerald Franklin for £216.00 was paid twice, so this needs to be taken into account and deducted from future invoices.

b) It was unanimously agreed that all Councillors should be able to authorise bank transfer payments on the Lloyds account. **Action Councillors and Clerk** to apply for this change.

48. Items for the next meeting's agenda on 14th September 2021, included holding a Trust meeting and tree planting.

49. Open Forum for Parishioners to make comments or raise items - There were Parishioners to raise matters or make comments

Meeting closed at 8.10pm