

HILDERSHAM PARISH COUNCIL

Clerk: Mrs. PM Harper
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A VIDEO CONFERENCE MEETING OF HILDERSHAM PARISH COUNCIL WAS HELD ON TUESDAY 10th NOVEMBER 2020.

This meeting was held online via the Zoom video conferencing system.

Matters could have been raised at the meeting or comments or questions emailed or phoned through to the Clerk on harper802@btinternet.com or call : 01223 892000 before the meeting..

Meeting started at 7.35pm

Present: Mark Logan, Rob Clay, Darren Long, District Councillor John Batchelor, District Councillor & County Councillor Henry Batchelor one member of the public and the Clerk.

59. Apologies - Billie Chapman and Peter Cousin sent their apologies.

60. Do any Councillors have interests to declare in the items to be discussed during the meeting? Has the Clerk granted any dispensations under section 33 (1) of the Localism Act and the basis is set out under section 33(2)? No interests were declared.

61. Open Forum for Parishioners to make comments or raise items - no matters were raised

62. Approval of the minutes for the last meeting of 22nd September 2020- the minutes were approved and would be signed by the Chairman.

63. Report from District Councillor and County Councillor Henry Batchelor – report circulated by email.

The District Council was offering local businesses funding of up to £3,000 to support them over the lockdown, which could be applied for from w/c 16/11/2020. The Local Chamber of Commerce was advising businesses on preparations to be made in the event of a no-deal with Europe over Brexit. The Highway Officer for Hildersham, Nicola Burden, had been given a different role therefore any highway queries should be directed to Henry Batchelor or the website until her role was filled.

64. Report from District Councillor John Batchelor –report circulated by email. The negotiating team from the Greater Cambridgeshire Partnership had yet succeeded in obtaining some of the land required to erect the A1307/Beech Row/Pampisford Road junction crossing lights. The landowner was not prepared to sell the land.

Henry and John Batchelor left the meeting.

65. Feedback on actions from the last meetings

- a) The dead beech trees on the triangular piece of land at the junction of Beech Row/A1307 have been reported to the Highway Officer multiple times. No response from the Highway Dept.
- b) Update on moving the 'Slow Down' sign at the brow of the hill before the High St/Balsham Rd crossroads. No response from the Highway Dept.
- c) Repair to Back Road end of High Street (outside Gerald's house) path requested. No response from the Highway Dept.
- d) Update on fence repair near entrance to Recreation Ground. The fence was being repaired.
- e) Report on the cost of a metal embossed map of local paths, similar to one in Barlow and Thriplow. The Thriplow sign had been designed by a resident and mounted on 850 x 600mm stainless backing, the artwork was printed on 'waterproof' material further protected by clear perspex/acrylic sheet. The frame legs were 800 x 1000mm concreted into the ground.
- f) Concern about extra traffic going through village, parking near Pear and Olive bistro/pub & recent cars crashes at meadowlands. The car had been moved from outside the Village Hall and Billie Chapman had spoken to the District Council about the traffic and parking problems near the pub.

66. Covid 19

- a) Update on work of Support groups and any action required to prepare for a second lockdown? No further action was needed at present.

67. Adopt of GDPR and Standing Orders

- a) Current NALC version of Standing Order has been modified to Hildersham Parish Councils requirements and circulated. **Councillors authorised the adoption of this version a unanimous, with an amendment to the final sections explaining the Data Protection requirements of the Council will not be appropriate as not data was held by the Council.**
- b) **Councillors unanimously agreed that the standard GDPR policy is inappropriate to the Council as it holds no data about residents and all details held about Parish Councillors are within the public domain. It was agreed by a unanimous voted that a short Data Protection Statement should be written by the Clerk, outlining the Councils lack of data on residents and Councillors.**

68. Village maintenance/allotments

- a) Protection of the Town Green being eroded by vehicles. Ten oak bollards purchased and seven installed around part of the boundary of Towne Green and the three used along Blench Lane to protect the wall. Peter Cousins had removed one of the bollards from the Green to protect the wall and would purchase an additional one. Once these were installed, he had agreed to remove the logs around the wall.
- b) Update on parking problem in Meadowlands. No further news.
- c) Have footpath gates repairs been undertaken by Pampisford Estate to the identified gates? **Action: Mark Logan** to follow up with Pampisford Estates repairs to the gates at the donkey meadow field and the gate near Meadowland.
- d) Quotes sought for on-going work required on trees (mainly willows) on Recreation Ground. The local tree contractor was very busy, however the Clerk had arranged to meet with Alex Talbot, accompanied by new tree warden Helen Reynolds to get a quote for tree work.

e) No highway lighting adjacent to Bridge House High Street- **action Clerk**, once Mark Logan had given her the column number.

69. Tree Warden

a) New volunteer, Helen Reynolds, a trained horticulturalist, had agreed to take on the role of Tree Warden.

70. Community Land Trust (CLT)

a) Update on requested amendments to the Trust document for the Allotments & Recreation Ground, which could then be signed. Mark Logan had meet (zoom) with the solicitor, James and the Trusts were ready to be registered once the Trust documents had been signed and witnessed by two people. The Chair of the Trusts then signs a deed; **Rob Clay proposed that this was how the Council wished to proceed, which was seconded by Darren Long, with the support of all Councillors.** This would need to happen after the lockdown period, possibly in January. The assumption was that Councillors were no longer Land Trustees when they stopped being a Parish Councillor and that new Parish Councillors would automatically be Land Trustees.

b) Land Trust structure. The Trust would need its own bank account (eventually) and a constitution. **Action: Mark Logan** to forward the corrected version of the deeds to Councillors.

Mark Logan declared an interest in item 71, as an allotment holder, and did not take part in the discussions.

71. Allotments Charges

a) Review annual allotment charge for invoicing in 2020-21 – currently £30/ 12.8 rod plot.

Darren Long (no longer an allotment holder) proposed that the rent for the next year remain unchanged which was seconded by Rob Clay.

72. Neighbourhood Plan (NP)

a) Update on the Neighbourhood Plan – Jean Kelly would be attending a meeting on zoom on 12th November. A report had been circulated showing that there had been 24 responses from Hildersham residents to the NP survey, which revealed additional low-cost housing locally was required. The respondents were 40% single, 20% young families and 20% older residents who seemed to support the Neighbourhood Plans aims. Most people thought that traffic and parking had got worse in the village.

Mark Logan requested that a vote of thanks be recorded for all the helpful work undertaken by Jean Kelly on behalf of the Parish Council to ensure the work of the Neighbourhood Plan continued. Her work on improving the Council's website was also greatly appreciated.

73. Finance

a) **The Council authorised the payments and approved the financial statement dated 10.11.20, by a proposal from Mark Logan, which was seconded by Darren Long and supported by all Councillors**

b) Authorise funding support for Cambridgeshire Community Network Archive - £100/pa - this request was not discussed.

c) Nextnorth website hosting charges to Oct 2021 & SSL certificate - £240.00.

74. Correspondence

a) Andrew's Archive Material - The archive documents were currently stored by Mark Logan and Jean Kelly. The University Library Maps Department had agreed to take one of the files. It was hoped some documents could be stored at the proposed **Garth Collard Library/Museum** to be created by Linton Parish Council-**action Clerk** to contact the Council to request to store documents there. Some material could be stored in the church and there were plans to store some documents in a fire-proof cabinet at the village hall. Mark Logan suggested the Council might contribute to the cost of the cabinet, once it was known.

75. Items for the next meeting's agenda on 12th January 2021 including the budget.

Budget, post-covid event, replace play area picnic bench in Spring and move goals.

76. Open Forum for Parishioners to make comments or raise items – no items raised.

Meeting closed at 8.30pm