



## Hildersham Village Hall Trust

### Multi Event or Educational Hiring Agreement

**To be completed by the Hirer:**

**HIRERS NOTES & INFORMATION**

➤ Please check and fill in the missing information:

<b>Name of Hirer / Organisation:</b> <small>(If Hirer is an Organisation, IT IS MANDATORY to please provide below a NAMED INDIVIDUAL)</small>	
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<b>Named Individual: - THE 'RESPONSIBLE PERSON':</b>	
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<b>Confirm Address of Hirer:</b>	
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<b>Two Contact Numbers: (if appropriate) :</b>	
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<b>E-mail address:</b>	
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Confirm Dates of the Bookings required:		Date	subject	Hire Charge
	1.			
	2.			
	3.			
	4.			
	5.			
	6.			
	7.			
	8.			
	9.			
	Total			

<b>Confirm Hiring Type</b>	HILDERSHAM RESIDENT	SOCIAL GROUP	CHILD PARTY	ADULT PARTY	MULTI
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<small>(please circle the Hiring &amp; Session Period required)</small> <b>Confirm Session Type:</b>	EARLYDAY (9am-5pm)	AFTERNOON (1pm-5pm)	EVENING (6pm-12am)
		LATEDAY (1pm -12am)	WHOLEDAY (9am-12am)

<b>Confirm Session Start Time:</b>		<b>Confirm Session Finish Time:</b>	
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<b>Do you intend to have any Licensable Activity?</b> <small>(i.e. ANY PROVISION OF ALCOHOL, REGULATED ENTERTAINMENT OR ANY LATE NIGHT REFRESHMENTS)</small> <small>For Guidance &amp; to Discuss Please contact the HVHT Bookings Manager on 01223 891436</small>	<b>(SEE NOTES ABOVE &amp; HIRING CONDITIONS 11-15)</b>
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**Hildersham Village Hall Trust**  
**Educational Hiring Agreement**

For Multi hiring Class: Subject to be studied:			
If a Branch, name of main body:			
I agree to pay the Hire Charge of		Per Session hour	
No of session hours Required		Total Cost of Hiring's	

**I have read and understand and fully accept all the requirements of the Hildersham Village Hall Standard Hiring Conditions.**  
**I am the designated "Responsible Person" and I fully accept responsibility for any damage/loss incurred to Hildersham Village Hall or its contents during the period of hire.**

Signed by the named "Responsible Person":	Date:

Please Print name:	
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Please complete and return the **HIRING AGREEMENT FORM** to:

**MR ROBIN MEIKLE**

**By Hand or Post to:**

**4 Peartree Cottages, High Street, Hildersham, Cambridge CB21 6BY**

**By Email to:**

[robinmeikle567@btinternet.com](mailto:robinmeikle567@btinternet.com)

**If you have any questions please phone 01223 891436**

**Note: The Trust Treasurer will send you an Invoice at the end of your hiring period.**

*All cheques should be made payable to: "HILDERSHAM VILLAGE HALL TRUST" or "HVHT"*

**"It is the intention of Hildersham Village Hall Management Committee to comply with all health and safety legislation and to act positively where it can reasonably do so to prevent injury, ill health or any danger arising from its activities and operations".**

***The Hildersham Village Hall Trust hopes you have a safe time  
and you thoroughly enjoy your Hire Period***

(For Temporary Event notice application the Hildersham Village Hall Ordnance Survey Reference 545485)